

AN-III Section,
Office of the CGDA,
Ulan Batar Road, Palam,
Delhi Cantt.

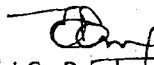
Date : 06 / 12/2010

To

All PCsDA / PCA (Fys) PIFAs
CsDA / CsFA (Fys) / IFAs

PCDA,
107 Lower Agam Road,
Agam (PO),
Bangalore-560007

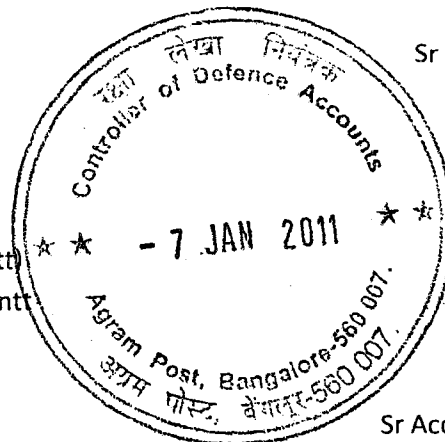
Sl.No.	No. & Date	Received from	Brief subject
1.	O.M. No.I – 34020/12/2007 – Coord.I Dated 29.09.2010	Ministry of Home Affairs	Policy for declaration of National / International /Special Days. ✓
2.	O.M. No. 35034/3/2008-Estt. (D) (Vol.II) Dated 07.09.2010	Department of Personal & Training	Modified Assured Career Progression Scheme for the Central Government civilian employees - clarification regarding.
3.	O.M. No. 6(7)/ 2007 – D (Civ- II) Dated 28.09.2010	Ministry of Defence	Restoration of Special Leave of upto two hours (with wages) on two occasions in a month.
4.	O.M. No.36011/8(I)/2010 – Estt. (Res) Dated 20.10.2010	Department of Personal & Training	Timely filling up of the reserved vacancies of SCs, STs and OBCs - Recommendation of the Parliamentary Committee on the Welfare of Scheduled Castes and Scheduled Tribes.
5.	D.O. No. 1/13/2/2010-Estt. (Res) Dated 13.10.2010	Cabinet Secretary	Extant instructions relating to the meeting of the Cabinet / Cabinet Committees. ✓
6.	Letter No. F. 11022/2/2008- AIS-II Dated 18.10.2010	Department of Personal & Training	All India Service (Leave Travel Concession) Rules, 1975 - Issue of instruction – regarding.
7.	D. O. No. 1/48/10/2010 – Cab. Dated 06.10.2010	Cabinet Secretary	Programmes under execution in the country are named after national leaders - regarding ✓
8.	F.No. 19-5/2004 (ww) (Vol.III)	Ministry of Women & Child Development	The Protection of Women against Sexual Harassment at Workplace ✓


(J.C. Pandey)

Sr Accounts Officer (AN)

Copy to :-

1. All Admin Section in HQrs Office
2. AT-Coord Section (Local)
3. Accounts Section (Local)
4. CENTRAD, Brar Square, Delhi Cantt)
5. SAS Group, Brar Square, Delhi Cantt)
6. EDP Centre, (Local)




(J.C. Pandey)

Sr Accounts Officer (AN)

ANAN/9334
6.01.11

Government of India
Ministry of Home Affairs
(Coordination Division)

1 OCT 2010

New Delhi, the 29th September, 2010

OFFICE MEMORANDUM

Subject: Policy for declaration of National/ International/ Special Days.

The question of laying down proper procedure for declaration of National/ International/ Special Days has been engaging the attention of the Government for quite some time. This matter was discussed by the Committee of Secretaries in its meeting held on 8-11-2006 and certain guidelines were issued for adoption of National/ International/ Special Days.

2. These guidelines were last circulated by this Ministry's O.M. of even number dated 11th March, 2008. The said guidelines have been further modified with the approval of the competent authority and the modified guidelines are as below:

(i) For formal adoption of a Day as National/ International/ Special Day, the concerned Ministries/ Departments of the Central Government must be consulted. Also where it is intended to involve State Governments or their agencies on such Days, State Government/ Union Territory Administrations should also be consulted.

(ii) Where it is proposed to formally adopt a Day as an International Day, consultation with the Ministry of External Affairs should be mandatory regardless of the fact that such a Day is proposed to be adopted in pursuance of a declaration/ resolution made or adopted by UNO or other international agencies. The level of participation viz. formally being associated or with full involvement also needs to be decided.

(iii) The proposal for formal adoption of the Day as National/ International/ Special Day may be submitted along with the recommendation of the Committee of Secretaries, on file, to the Prime Minister through the Minister-in-Charge.

Ministry of Home Affairs
Secy. to Govt. of India
Mod. No. 1-34020/12/2007-Coord.I
Date 29/9/10

1 DSC (Coord. Div.)
1/2010

ddl. Secretary (M)
No. 2232

J.S. (EPG) 9860
Dy. No. 0710/10
Date 29/9/10


07/10

07/11/2010
P(OBM)10

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- 3 ✓
- (iv) Formal adoption of a Day as National/ International/ Special Day should be made through a Gazette Notification.
- (v) The Gazette Notification may be issued by the concerned Ministry itself and copies whereof must invariably be sent to the Cabinet Secretariat and the Ministry of Home Affairs. Also, an annual statement on adoption/ observance of National/ International/ Special Days may be submitted to the Ministry of Home Affairs in the form to be prescribed by MHA. Based on this, a consolidated list will be circulated by MHA.
- (vi) Where it is proposed to undertake activities of local or departmental nature without formally adopting a day as National/ International/ Special Day, an appropriate decision may be taken with the approval of the Minister-in-Charge and a copy of the decision may be conveyed to the MHA for record.
- (vii) Proliferation of service specific days is not desirable and should be avoided. Possibility of celebrating such events on Civil Services Day, observed every year on April 21, may be explored in consultation with the Deptt. of AR&PG.


(K. C. Jain)

Joint Secretary to the Govt. of India
Tel: 23092392

To

All the Ministries/ Departments of the Government of India (by name to Secretaries)

Copy forwarded for information to:

- (1) Cabinet Secretariat w.r.t. their D.O. letter No. 181/2/4/2010- Cab. dated the 19th July, 2010.
- (2) Shri R. C. Mishra, Secretary, D/o AR&PG, Sardar Patel Bhawan, New Delhi.