



कार्यालय: रक्षा लेखा प्रधान नियंत्रक  
PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS  
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## CIRCULAR

NO. AN/II/1832/Comp-Adv

Dtd: 20/08/2019

To

- 1) All sections in main office
- 2) All Sub-offices under PCDA Bangalore
- 3) All HAL (DAD) Offices

### SUB: GRANT OF COMPUTER ADVANCE 2019-20

It is proposed to prepare a fresh panel of applications for computer advance for the year 2019-20. All those officers/ staff who are desirous of applying may be advised to submit their application in the prescribed Proforma as per Annexure I along with Invoice/estimates from the authorised dealer.

- 1) Such of those officers/ staff who had applied for Personal Computer Advance for the year 2018-19, but have not been sanctioned are not required to submit fresh applications.
- 2) Incomplete applications received will not be entertained.
- 3) Individuals who fulfil the conditions of Rule 17 (ii) and Rule 21(5) of GFR Pt-II only have to apply for computer advance.
- 4) The advance for purchase of computer is subject to availability of funds.
- 5) The content of the circular may please be brought to the notice of all staff members and their applications forwarded immediately, so as to reach this office on or **before 20/09/2019** positively.
- 6) Applications only in respect of eligible persons may be forwarded to this office duly recommended by the head of the office

Please acknowledge receipt

PCDA has seen

-Sd-  
Senior Accounts Officer (AN)

Copy to;

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with a request to upload in the circular on PCDA website.

V.S. Nayale  
Senior Accounts Officer (AN)

ANNEXURE I

फॉर्म - 6/Form-6

(भारत सरकार के निर्णय(1)नियम 21के नीचे देखें)

(See Government of India's Decision(1)below Rule 21)

मोटर कार/मोटर साइकिल/निजी कम्प्यूटर की खरीद के लिये अग्रिम राशि हेतु आवेदन-पत्र

Application form for an advance for the purchase of Personal Computer

1.	आवेदक का नाम / Name of Applicant	
2.	आवेदक का पदनाम/Applicant's Designation	
3.	जिला एवं स्टेशन / District and Station	
4.	मूल वेतन / Basic Pay	
5.	निजी कम्प्यूटर का प्रत्याशित मूल्य Anticipated price of Personal Computer	
6.	अपेक्षित अग्रिम राशि / Amount of advance required	
7.	अधिवर्षिता अथवा सेवानिवृत्ति अथवा संविदा खत्म होने की तारीख (संविदा अधिकारी के मामले में) / Date of superannuation Or retirement or date of expiry of contract in case of a contract officer	
8.	कितनी किश्तों में अदायगी करनी है / Number of instalments in which the advance is desired to be repaid	
9.	क्या पहले भी इसी उद्देश्य हेतु अग्रिम की धनराशि ली जा चुकी है यदि हां तो /Whether advance for similar purpose was obtained previously and if so, (1) अग्रिम राशि की निकासी की तारीख /date of drawal of the advance (2) अग्रिम राशि और/अथवा उस पर बकाया ब्याज राशि,यदि कोई है / the amount of advance and/or interest thereon still outstanding, if any	
10.	क्या खरीदने का अभिप्राय /Whether the intention is to purchase-- (1) नई या पुरानी निजी कम्प्यूटर है / anew or an Old Personal Computer: (2)क्या निजी कम्प्यूटर खरीदने का अभिप्राय ऐसे व्यक्ति से है जिसके सरकारी कर्मचारी के साथ कार्यालयी लेन देन हैं।क्या पिछली स्वीकृति अपेक्षित केन्द्रीय सिविल सेवाएं(आचरण)नियम,1964 के नियम 18(3)के अधीन सक्षम प्राधिकारी से ली जा चुकी है / if the intention isto purchase Personal Computer from a person having official dealings with the Government servant.whether previous sanction of the competent authority has been obtained as required under Rule 18(3)of the Central Civil Services(conduct)Rules,1964	
11.	क्या अधिकारी छुट्टी पर हैं अथवा छुट्टी पर जाने वाला हैं /whether the officer is on leave or is about to proceed on leave (अ) छुट्टी प्रारम्भ होने की तारीख / the date of commencement of leave (ब) छुट्टी समाप्त होने की तारीख /the date of expiry of leave	
12.	क्या कोई ऐसी बातचीत अथवा प्रारंभिक जांच की गयी है जिससे कि अग्रिम राशि की निकासी से एक महीने के अन्दर निजी कम्प्यूटर की सुपर्दगी प्राप्त हो सके।/ Are any negotiations or preliminary Enquiries being made so that delivery may be taken of the Personal Computer within one month from the date of drawal of the advance	
13.	(अ)प्रमाणित किया जाता है कि ऊपर दी गयी सूचना पूर्ण एवं सत्य है/ Certified that the information given above is complete and true. प्रमाणित किया जाता है कि जिस निजी कम्प्यूटर की खरीद हेतु मैंने अग्रिम के लिये आवेदन किया है,उसकी सुपर्दगी मुझे नहीं की गयी है और अग्रिम के निकासी से एकमहीने के भीतर मैं बातचीत कर वाहन का आधिपत्य ले लूंगा।/Certified that I have Not taken delivery of the Personal Computer on account of which I apply for the advance,that I shall complete negotiations for the purchase of pay infally and take possession of the same before the expiry of onemonth from the date of drawal of the advance.	

दिनांक/Date:

आवेदक के हस्ताक्षर/Applicant's Signature