

कार्यालय: रक्षा लेखा प्रधान नियंत्रक

Office of the Principal Controller of Defence Accounts

सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007

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No. AN/PAY/III/01/Estt.

Dated: - 18/07/2018

To

✓
The Officer-In-Charge
EDP
(Local)

Subject: Delegation of power to sanction of various kinds of leave

Copy of Part-II Order No.225 dated 29/05/2018 on the above subject is forwarded herewith for uploading in the PCDA website.

hmt
Sr Accounts Officer(AN PAY-III)

OFFICE OF THE PR. CONTROLLER OF DEFENCE ACCOUNTS
AGRAM POST, BENGALURU -560 007

Phone No.080- 25545101

Fax : 080-25543810

Part-II Office Order No.225

Dated : 29/05/2018

Subject : Delegation of power to sanction of various kinds of leave
 Ref. : This Office part-II office order No.192 dated 02/06/2011.

The Undersigned, hereby, delegates the following powers to subordinate Officers of Main Office and Sub-office in respect of various kinds of leave of Group-'A','B','C' & 'D' cadres serving under PCDA Bengaluru. This order supersedes the earlier delegation of powers as per this office part-II order No.192 dated 02/06/2011 :-

Nature of Leave	To whom sanctioned	Extent up to and authorities who can sanction leave					
		SO (A)	AAO	SAO/ AO	SAO(AN)/ AO(AN)	JCDA/ DCDA /ACDA	ADDL. CDA in MO/JT. CDA
Casual leave	Group 'A' Officers other than ADDL.CDA/ JCDA	----	----	----	----	----	----
	SAO/ AO	----	----	----	----	03 days at a time	06 days
	AAO/SO(A)	----	----	03	05	06 days	08 days at a time
	Gr. 'C' & 'D'	02	04	05	06	08 days at a time	----
Restricted Holidays	Group 'A' Officers other than ADDL.CDA/ JCDA	----	----	----	----	----	-----
	SAO/ AO	----	----	----	----	Full power	-----
	AAO/SO(A)	----	----	02	02	-----	-----
	Gr. 'C' & 'D'	----	02	02	02	-----	-----
Earned Leave	Group 'A' Officers other than ADDL.CDA/ JCDA	----	----	----	----	----	-----
	SAO/ AO	----	----	----	----	30	Full power
	AAO/SO(A)	----	----	10	10	30	-do-
	Gr. 'C' & 'D'	02	12	15	15	45	-do-
Half Pay Leave	Group 'A' Officers other than ADDL.CDA/ JCDA	----	----	----	----	----	30 days
	SAO/ AO	----	----	----	----	15 days	30 days
	AAO/SO(A)	----	----	10	10	30	Full power
	Gr. 'C' & 'D'	----	----	15	15	45	- do -

CML		Group 'A' Officers other than ADDL.CDA/JCDA	----	----	----	----	----	----
		SAO/ AO	----	----	----	----	15 days	30 days
		AAO/SO(A)	----	----	10	10	30	Full power
		Gr.'C' & 'D	----	----	15	15	45	- do -
Other types of leave	a.EOL	SAO/ AO	----	----	----	----	60	
		AAO/SO(A)	----	----	----	----	60	
		Gr.'C' & 'D	----	----	----	----	120	
	b.ML	All grades except IDAS Officers	----	----	----	----	GO(AN) Full power	----
			----	----	----	----	----	----
	c.PL		----	----	----	----	----	----
	d.Spl CL		----	----	----	----	----	----

NOTE :

i) Spl. CL for any category/Occasion has to be sanctioned by Main Office. (Family planning, Association activities,, Sports Competition etc. Spl. CL may be sanctioned by GO (AN) of Main Office).

ii) Leave applied in conjugation with Ty. Duty has to be sanctioned by Main office.

iii) Leave in excess of the period noted above may be sent to Main Office for sanction.

iv) CCL : Irrespective of the period may be sent to Main office

- i) GO (ANPAY) - upto 15 days
- ii) Addl. CDA/JT.CDA - upto 90 days
- iii) PCDA - beyond 90 days

Sd/-
K SATHEESH BABU
P.C.D.A.

No.AN/PAY/III/0157

Copy to :-

1. CGDA New Delhi
2. All CsDA including PCDA (P) Allahabad
3. All sub-offices under PCDA Bengaluru
4. All IDAS Officers under PCDA Bengaluru
5. All SAOs/AOs under PCDA Bengaluru
6. All sections in Main office

Sathy
A.C.D.A.