

IMPORTANT CIRCULAR



कार्यालय: रक्षा लेखा प्रधान नियंत्रक

Office of the Principal Controller of Defence Accounts

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Accounts Circular No.37

Dated:- 08.02.2018

To

All Sub Offices of PCDA Bangalore
All AO GE's under PCDA Bangalore
All AO DAD HAL under PCDA Bangalore
DCDA HAL
All Sections of PCDA Bangalore (Local)

Sub:- Preparation/Uploading of Punching Medium - Reg.

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A Copy of Hqrs letter No. A/I/11336/Accts/2018-19, Dt:11.12.2018 on the above subject is circulated herewith for compliance.

sd/-

Senior Accounts Officer (Accounts)

✓ Distribution : The Officer I/C → For uploading into the Website
EDP Section
(Local)

M. Srinivasan

Senior Accounts Officer (Accounts)

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No. A/ I/11336/Accts/2018-19

Dated: 11.12.2018

To

PCDA Bangalore

Subject: Preparation/uploading of Punching Medium-reg.

Director General of Audit, Defence Services(DGADS), New Delhi, during the IT analysis of NCS has observed following issues:

- (i) **Number of vouchers have been assigned as zero(0) serial number and uploaded in NCS.** All PCsDA/CsDA are requested to follow the procedure enumerated in Para 168 of Defence Accounts Code while preparing/uploading PM to New Compilation System (NCS) and ensure that all the field in PM are filled before uploading.
- (ii) **The presence of gaps/missing voucher nos.in uploaded PM data of respective years.** All PCsDA/CsDA are requested that as per Defence Account Code, voucher no. of the punching media has to be assigned serially.
- (iii) **Delay in preparation and uploading of PM data in NCS.** NCS was implemented to get the detail of actual booking of Defence expenditure on daily basis. Therefore, PM data have to be uploaded on daily basis.

This issues with the approval of Jt.CGDA(A&B).

Sr.Accounts Officer(A/Cs)

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Notes
on 11/12/18
11/12/18