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Accounts Circular No. 106

Dated: 23/ 10 / 2017

Sub: Booking of expenditure under correct category code to be prefixed to relevant Service

Heads

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Reference is invited to Accounts Circular No.97 dated: 20/07/2017 under which the following category codes to be prefixed to relevant service heads were circulated:

| Sl.No. | Name of the Organisation | Prefix Category Code Number |
|--------|--------------------------|-----------------------------|
| 1.     | CDM                      | 81                          |
| 2.     | ANC                      | 94                          |
| 3.     | NDA                      | 95                          |
| 4.     | DSSC                     | 96                          |
| 5.     | MILIT                    | 97                          |
| 6      | DSCC                     | 98                          |

2. Above category prefix codes were allotted in the Classification Hand Book (2014 Edn) intended to identify the expenditure incurred in respect of each JSOs under Headquarters Integrated Defence Staff.

3. However, it has been brought to the notice by HQrs office that these Category Codes are not appropriately prefixed to the relevant Service Heads. The very purpose of opening of these category codes is defeated if the same are not used properly to the relevant Service Heads. Therefore, steps need to be taken to ensure that category codes are used in all relevant cases in a proper manner.

4. In this regard it is also reiterated that, in order to ensure that correct data on compiled actual is generated for user requirements for monitoring the progress of expenditure and also for budget forecasts, it is of paramount importance that the category

prefixes are used correctly with relevant Service Heads. It is therefore requested to ensure correct usage of category prefixes to relevant Service Heads.

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EDP Section website.  
(Local)

  
Senior Accounts Officer (Accounts)