

कार्यालय: रक्षा लेखा प्रधान नियंत्रक

OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS

सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007

NO. 107, LOWER AGRAM ROAD, AGRAM POST, BANGALORE - 560 007

फोन नं./Phone No. - 25545101, 25549746 फैक्स नं./Fax No. - 25543810

AN/I/1054/APAR

DATED: 01/03/2018

To:

1. Shri V.N. Hariharan, AAO , GE(AF) Hebbal
2. Shri Ashuthosh K Chowdhary, AN PAY I, MO
3. Shri M.C. Senthil kumar, Accounts I, MO
4. Shri Rajeev Kumar, Civil Pay, MO
5. Shri Kushal Kishore, R sn, MO
6. Shri Santosh Kumar, Fund Cell, MO
7. Shri P. Pradeep, Accounts IV, MO
8. Smt. Geetha Subhash, PAO (ORs) ASC (South)
9. Shri Arun. C, PAO (ORs) MEG &C
10. Smt. Maya Arun, PAO (ORs) MEG&C
11. Smt. Madhumitha Prashanth, AAO BSO R&D
12. Shri Devendra Pratap Singh, AO DAD HAL, Lucknow.

Sub: Introduction of 'SPARROW'[Smart Performance Appraisal Report Recording Online Window) for completion of APARs in the DAD.

It has been decided by HQrs that from the reporting year 2017-18, the APARs would be completed online through SPARROW only and no physical movement of APAR forms would be undertaken. In order to implement the directions for switching to SPARROW, the information as per the enclosed format may please be completed and sent on or before **12/03/2018**.

It is further informed by HQrs Office that in case of non-availability of the above data, it may not be possible to initiate the APAR for the reporting year 2017-18 and thus the officer may forfeit his/her right to submit the APAR after the dates specified by the DoP&T. As such, the officer concerned would be personally liable for such non-initiation and consequent results for delay, etc., in career progression as well as other service matters. As such all the officers are directed to provide correct information and report sent, on or before the prescribed due dates mentioned above.

Copy to:-

1. The Officer I/c
EDP Section
(Local)

: For uploading in the website.

sd/-
SAO (AN)

V.S. Nayak
SAO (AN)

ANNEXURE 'A'

Employee No.	
Appellation	
Employee Name	
NIC Email ID	
Gender	
Father's Name	
Date of Birth	
Nationality	
Religion	
Category	
Service	
Aadhar No.	
Organisation	
Designation	
Designation Joining Date	
Type of Appointment	
Appointment Order Date	
Mobile No.	
Roles	
Allotment Year	
Present Pay	
Level of pay	

ASST. ACCOUNTS OFFICER