

**OFFICE OF THE PCDA, BANGALORE**  
**# 107, LOWER AGRAM ROAD, BANGALORE- 560 007**

**IMPORTANT CIRCULAR**

**REC/020/Gen/Corr.**

**Dated: - 16/01/2018**

TO  
All Sections in Main Office

**Sub: Cut-Off date for acceptance of Bills for the current financial Year 2017-18.**

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It has been decided by the competent authority that the cut-off date for acceptance of Bills pertaining to current financial year **2017-2018** in this section is **26/03/2018**.

Further, it is stated that information regarding this cut-off date may please be conveyed to **all Heads of Units/Formations** by name under the signature of the concerned **Group Officers**. Major Formations should be informed over **phone** also. All units may also be advised to ensure the even flow of bills in order to avoid rush of bills during fag end of the FY.

In case, any allotment is received after 20<sup>th</sup> March 2018, the unit/formations may be advised, to surrender the allotment if it is felt that the allotment cannot be spent within the FY, rather to rush the expenditure in the last week of March, because not only local formalities for procurement will be comprised but also canons of financial propriety will be casualty. In any case as per FRBM Act passed by the parliament and as per latest Government instructions on Cash Management the total expenditure in March should not in any case exceed 15% of total allotment/ total expenditure.

A compliance report may be rendered to this section by 28<sup>th</sup> Feb 2018.

**This is issued with the approval of PCDA.**

  
**Sr.Accounts Officer (R)**