



कार्यालय: रक्षा लेखा प्रधान नियंत्रक  
PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS.  
सं. 107, लोअर अग्रम रोड, अग्रम पोस्ट, बेंगलूर - 560 007  
NO. 107, LOWER AGRAM ROAD, BANGALORE - 560 007  
फोन नं./Phone No. - 29710474, 29710475 फैक्स नं./Fax No. - 29710132

NO/AN/II/1022/Budget/21-22

DATED 01 - 02-2022

To-

THE OFFICER I/C  
PAO (ORs) ASC (S) BANGALORE  
PAO (ORs) MEG & C BANGALORE  
PAO (ORs) MLI BELGAUM  
PAO (ORs) PCTC BANGALORE  
PAO (ORs) PARA REGT BANGALORE  
PAO (ORs) CMP BANGALORE  
PAO (ORs) ASC (AT) BANGALORE

THE OA CELL (for uploading to PCDA web site)

Subject; **RE 2021-22: Allotment of funds under Head "Office expenses"**

\*\*\*\*\*

Please find enclosed a copy of Hqrs office letter, Most Immediate budget matter letter NO.AN/VII/7220/RE 2011-22 dated 25-01-2022, regarding allotment of funds under RE 2021-22.

Additional allotment has been received under office expenses, PAOs, may note the additional amount allocated. Kindly ensure to utilize the funds to its full extent and strictly avoid lapse of funds. Proposal on hand within delegated powers may be cleared at your end. Proposals that require Main Office sanction may be submitted on priority to ensure utilisation of fund within financial year.

It is reiterated that the funds allotted may be utilised to the optimum within the stipulated period and surrender of funds may be avoided since the same has been adversely commented upon by MOD (Finance).

ACDA(AN)

Copy to:

1. IFA HQT(AF) BANGALORE  
2. IFA 26 ED(AF) BANGALORE

-For information and necessary action.

AO(AN)

Poorvi



PCDA/Jt. CDA my kindly see.  
The additional allotment received\*  
is indicated in the Annexure.  
28/1

**BUDGET MATTER/  
MOST IMMEDIATE**

<b>रक्षा लेखा महानियंत्रक</b> उलान बटार मार्ग, पालम, दिल्ली छावनी-110010 <b>CONTROLLER GENERAL OF DEFENCE ACCOUNTS</b> Ulan Batar Road, Palam, Delhi Cantt-10 Establishment-Budget		
FAX: 011-25674806	Email: hqan7.dad@nic.in	TEL: 011-25665707

No. AN/VII/7220/RE 2021-2022

Dated: 25<sup>th</sup> January 2022

To

- |                  |                    |                   |                   |
|------------------|--------------------|-------------------|-------------------|
| CDA Patna        | PCDA (WC) Chn'garh | CDA CSD Mumbai    | PCA (Fys) Kolkata |
| PCDA (P) All'bad | PCDA (CC) Lucknow  | PCDA New Delhi    | CDA R&D Bangalore |
| PCDA (O) Pune    | PCDA (AF) Dehradun | CDA Chennai       | CDA Secundrabad   |
| CDA (A) Meerut   | PCDA (N) Mumbai    | PCDA R&D N/Delhi  | CDA Jabalpur      |
| PCDA (SC) Pune   | CDA (Funds) Meerut | CDA (PD) Meerut   | PCDA AF N/Delhi   |
| PCDA R&D Hy'bad  | PCDA (NC) Jammu    | PCDA Bangalore    | CDA Guwahati      |
| PCDA SWC Jaipur  | CDA (N/CG) N/Delhi | CDA IDS New Delhi | CGDA              |

**Sub: Release of funds in Revised Estimates (RE) 2021-2022: Major Head 2052 Office Expenses (00/094/30)**

**Ref:** HQrs office letter No. No. AN/VII/7220/BE 2021-22 dated 12.04.2021 and other letters in continuation.

In supersession of HQrs office letters cited under reference and other such references under which funds for DAD Major Head 2052 Office Expenses (00/094/30) were released under BE 2021-2022, funds for DAD Major Head 2052 Office Expenses (00/094/30) are hereby released under Revised Estimates (RE) 2021-2022 as per the details given in the Annexure to this letter pertaining to your organization and for office/sub office which is under the proforma control of your organization.

2. It has been observed that in case of some PCDA/CDA, the pace of expenditure is not optimal as per prescribed limit of Ministry of Defence and Ministry of Finance. It is therefore advised that efforts be made to liquidate liabilities as and when the same occur and it may be ensured that liabilities are cleared as and when they incur.

3. It is seen that request for surrender of funds are made at the lag end of the financial year on the pretext of wrong assessment of budgetary projections, non completion of contractual formalities and therefore due attention may be given to avoid such instances. The excess/savings has been adversely commented upon by MoD (Finance) and therefore any such surrender/excess should be communicated by 4<sup>th</sup> Feb. 2022 after taking the approval of concerned PCDA/CDA with detailed justification. This may be noted for strict compliance.

4. It is once again reiterated that even pace of expenditure of allotted funds shall be one of the basis for allocations of funds in next financial year.

contd...

5. Further, a detailed report on expenditure incurred in the current financial year as well as **detailed reasons for excesses/savings** under each head may be rendered to this office by **08<sup>th</sup> April, 2022** positively for our record and further action. **This report is required for preparation of annual Appropriation Accounts and therefore should be sent without fail.**
6. This issues with the approval of Competent Authority.



(G. K. Baranwal)

Sr. Deputy CGDA (Establishment)