

Circular

Office of the Principal Controller of Defence Accounts

No. 107, Lower Agram Road, Agram Post, Bangalore - 560 007

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No. Stores/Circular/2021-22

Dated : 27/01/2022

To

All Units under PCDA Bangalore

Sub : Shortcomings of documents in r/o Ration bills-Regarding.

Of late, it is experienced that most of the Ration Money Allowance(RMA) bills are not being supported by Mandatory/necessary documents due to which the bills are getting rejected in audit. Therefore, it is requested to ensure that the following documents are forwarded along with RMA claims for audit and payment.

1. Contingent Bill.
2. Nominal Roll of officers who are claiming ration money.
3. Non-drawal of ration certificate from the unit.
4. Part-II Order indicating the first claim/initial claim date. In the case of initial/first claim Postin DO Part-II Order and previous RMA claimed details/LRC may be furnished.
5. Certificate from the officer stating that the claim has not been preferred earlier duly countersigned by the OC/CO Unit.
6. Granted date and Ceased date and correct casualty code to be mentioned in the Part-II Order viz. Normal or Special Rate of ration allowance.
7. RMA claim amount can be remitted to Unit's Public Fund Account and not to Officer's bank account. Therefore, PF A/c details may be mentioned on forwarding memo and contingent bill.

N.O.O.

Copy to : OA Cell, Local

- For Uploading.

Sd/-
Senior Accounts Officer (Stores)

Anil Kumar Jena
Senior Accounts Officer (Stores)