

CIRCULAR (IMMEDIATE/ TOP PRIORITY)

No. AN/III/1672/XVI
OFFICE OF THE PCDA,
AGRAM POST,
BANGALORE- 560 007.
DATED: 23rd July 2021

TO,

ALL SECTIONS IN MAIN OFFICE.
ALL SUB OFFICES UNDER PCDA BANGALORE.

SUB: Promotion of Clerks to the grade of Auditor for the vacancy year 2022

HQrs office vide their circular dated **15.07.2021** has requested to convene a DPC to adjudicate those clerk-cum-typist who have rendered minimum of thirteen years regular service in the grade as on 01.01.2022 and for those who are holding the feeder post of clerk-cum-typists for 8 years on regular basis as on the 26th day of September 2009.

In view of the above, the names of all eligible/left over/ carry over cases of clerks may be forwarded in the Proforma available in PCDA Bangalore website (Annexure to this circular) duly attested by officer-in-charge positively by **06.08.2021** so as to enable this office to furnish the same after adjudication by DPC to HQrs.

'NIL' reports are also required. It may be ensured that no eligible staff are left out before furnishing NIL report.

All local offices/sections are requested to hand over the reports by hand directly to AN III Section and outstation offices are requested to send the reports by FAX/Mail without fail.

Encl: As above


Sr. Accounts Officer (AN)

Copy to:

✓ The Officer-in-Charge - for uploading in Website.
OA Cell.


Sr. Accounts Officer (AN)

ANNEXURE-C to HQrs Office letter No. AN/Estt-Others/11401/DPC/2022/Clerk to Adr, Dated 15.07.2021
ADJUDICATION REPORT FOR PROMOTION OF CLERKS FOR PROMOTION TO THE GRADE OF AUDITOR FOR THE VACANCY YEAR 2022
(LEFT OVER/CARRY OVER CASES).

Sl No.	NAME	A/C No.	Date of Birth	Date of offer of Appointment as in GROUP-D	Date of Promotion as Record Clerk	Offer of Apptt in Clerk Grade	DoP/DoA as Clerk	Year of Exam	SSC Roll No.
1	2	3	4	5	6	7	8	9	10

All India SSC Rank	Whether Typing Test Passed/Not passed/Exempted	Whether UR/SC/ST	Whether PH viz OH, VH or Hearing	Grading of APARs				Recommendations of DPC	Org	Remarks
				2015-16	2016-17	2017-18	2018-19			
11	12	13	14			15		16	17	18

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary/ vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct. The Integrity of the individual/individuals is certified.
4. While adjudicating the case of the above individual(s), the provisions contained in DOP&T OMs on the subject have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC -1

MEMBER OF DPC-2

CHAIRMAN OF DPC

APPROVED
PCDA/CDA