

Office of the Principal Controller of Defence Accounts

No.107, Lower Agram Road, Agram Post, Bangalore – 560 007
Ph: 080-2554511, 080-25549746 Fax No: 080-25543810

**IMPORTANT CIRCULAR
(THROUGH WEBSITE)**

No. AN/PAY/I/Gen/Corr.

Dated - 05-02-2021

To,

The All Sections in Main Office
All Sub Offices.

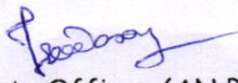
**Sub: Submission of Changes in Pay Bill for the month of February-2021
(DAD)**

The Pay Bill for the month of February -2021 is the last pay to be drawn / paid in this Financial Year i.e. 2020-2021. As such, the total amount of Income Tax as per the liability of the Officers/Officials after entering saving documents is to be recovered from the Pay Bill of February-2021.

As this month has less number of working days and to verify the Income Tax liability of each official, this office required sufficient time to process the Pay Bills. Hence, it is requested forward **changes in Pay Bill including Electric & Water Charges as well as Income Tax Savings, if any, (left out cases)** to this office latest by 15.02.2021 to enable this office to process the same.

It is also requested to verify the income tax statement for the month of 01/2021, and if any saving has not been found appeared, the same may also be intimated immediately with a copy of documents so that the same may be entered in TULIP.

This issue with the approval of GO (AN PAY)


Accounts Officer (AN PAY)

Copy to :

The Officer I/c } - For uploading on Website of

OA Cell (Local)