



कार्यालय: रक्षा लेखा प्रधान नियंत्रक

Office of the Principal Controller of Defence Accounts

सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007

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No.PayTech/GEN CORR/PE/2021

Dated 04 -02-2021

To

All units/formations

Sub: PE Sanction in respect of units/formations.

It has been observed that some units/formations under the audit jurisdiction of this office has not submitted Sanction for Extension of PE. As pay and allowances are obligatory in nature this office has been admitting the same. However, in some cases the admittance of Pay & Allowances for staff/Officers beyond the date of expiry of PE and payment to excess staff over and above the authorised PE has been objected by Test Audit authorities. To avoid further observations by Test audit authorities and to streamline the procedure it is requested to forward the under mentioned documents to this office immediately.

- i) PE of units/formations showing authorised strength and posted strength as on Jan-2021
- ii) Sanction of the competent authority for Extension of PE
- iii) If Extension of PE Sanction is not accorded by the Competent authority, action taken by the units/formations for obtaining Sanction.
- iv) Three Specimen Signatures of the Officer authorised to Sign the Pay Bills/Sy. Pay Bills/Claims

2. It is requested that PE and Sanction for Extension of PE for shall be enclosed along with the Pay Bills for month of March-2021.

Senior Accounts Officer(PAY)

Copy to :All Civil Pay Groups	All Pay Groups to ensure validity of P.E. as per Pay bill
OA Cell for uploading on website of PCDA, Bangalore	