

**IMPORTANT / MOST URGENT CIRCULAR**

Office of THE PR. CONTROLLER OF DEFENCE ACCOUNTS  
No. 107, Lower Agram Road, Agram Post, BENGALURU-560007.

NO: AN/III/1017/Confirmations  
Dated: 01.07.2015.

To

All Sub Offices under PCDA, Bengaluru  
All Sections in Main Office

Sub: Confirmation of Group 'C' (including MTS) Employees.

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All the Group 'C' (including MTS) employees recruited in your office / section between 01<sup>st</sup> January 2012 to 31<sup>st</sup> December 2012 are required to be confirmed in their entry grade.

You are, therefore, requested to forward names of the individuals in Group 'C' (including MTS) grade, who have completed two years of regular service and completed their probation, but have not been confirmed in their entry grade for one reason or the other. **The particulars must reach this office POSITIVELY BY 15.07.2015 (15<sup>th</sup> JULY 2015).**

While forwarding the names, it may also be confirmed by the Sub offices, whether any disciplinary case/action is pending or any penalty as a result of any disciplinary case finalised in the past is operative against the individuals who are to be considered for their confirmation now.

**'NIL' REPORT IS ALSO REQUIRED.** The contents of this circular should be circulated to all of your group 'C' (including MTS) staff before forwarding the 'Nil' report.

JCDA has seen.

Please acknowledge receipt.

V. S. Manjula  
(VS MANJULA)  
Sr. ACCOUNTS OFFICER (AN)