

**CIRCULAR
IMMEDIATE/ TOP PRIORITY**

NO. AN/III/1672/XVI
OFFICE OF THE PCDA,
AGRAM POST,
BANGALORE- 560 007.

DATED: 25.11.2016

TO,

ALL SECTIONS IN MAIN OFFICE.

ALL SUB OFFICES UNDER PCDA BANGALORE.

SUB: Promotion of Clerks to the grade of Auditor – Reg:

It has been intimated by HQrs. Office that as per Recruitment Rules for the post of Auditor amended vide SRO 53 dated 11/08/2014, the grade of Auditors is to be filled up by promotion from amongst Clerk-cum-Typist who have rendered a minimum of eight years of regular service in the clerk's grade as on 01.04.2017.

In view of the above, the names of all eligible clerks who have completed eight years of service in the grade of clerk as on 01.04.2017 in the proforma overleaf duly attested by officer-in-charge may be forwarded to this office positively by 07.12.2016 so as to enable this office to furnish the same after adjudication by board to HQrs. Office within the stipulated date, i.e., 31.12.2016.

Immediate action may be taken in this regard.

'NIL' reports are also required.

All local offices/sections are requested to hand over the reports by hand directly to AN III Section and outstation offices are requested to send the reports by FAX without fail.

Encl: As above

Copy to:

✓ The Officer-in-Charge: ... for uploading in Website.
OA Cell.



[GEETHA VARDARAJAN]
Sr.ACCOUNTS OFFICER [AN]



[[GEETHA VARDARAJAN]]
Sr.ACCOUNTS OFFICER [AN]

(Annx-'A' to Hqrs Office letter No.AN/XI/11151/2017 dated /11/2015)

STATEMENT SHOWING DETAILS OF CLERKS (Who have completed 8 years as on 01/04/2017) FOR PROMOTION TO
AUDITOR'S GRADE.

Sl. No	Name	A/C No.	Whether UR/SC/ST	Date of Birth (DDMMYYYY)	DOA as Group 'D'	DOP as Record Clerk	Offer of Apptt- in clerk's grade (Direct)	DOP/ Apptt- as Clerk	Year of Examina tion in SSC as Clerk	SSC ROLL No.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

All India Rank/ Merit No.	Whether Typing Test Passed/ Not passed	Whether P/ D/ ID/C** ** P - Promotee D - Direct ID - Inter Deptt C - Compassionate	Whether physically handicapped viz. OH, VH or Hearing.	Grading of APARs			Recommendations of DPC	Organiz ation	Remark.
				2013	2014	2015			
				-	-	-			
				2014	2015	2016			
(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary /vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above individuals(s) , the provisions contained in HQ office circulars no AN/XI/11060/I/Vo IV dated 18.09.89 has been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-1

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED

PCDA/CDA