

Office of the PCDA  
107 Lower Agaram Road  
Bengaluru 560 007.  
Date:13-1-2021.

To,

All Units

Sub : Procurement of Goods/Services through Government e Marketplace(GeM)

-----X-----

Kindly refer to the following Min of Finance, Department of Procurement Policy Division letter(s) on the above subject.

|     |                                      |
|-----|--------------------------------------|
| (a) | No F.6/18/2019-PPD dated 23-1-2020.  |
| (b) | No.F.6/14/2020-PPD dated 27-8-2020.  |
| (c) | No.F.6/14/2020-PPD dated 23-10-2020. |

As can be seen in the above circulars, for procurement of stores not available in Gem, concurrence of the associated finance is mandatory as per circular dated 23-10-2020 else the bills submitted for payment to this office will not be admitted for audit and payment action.

It is observed that certain non GeM procurement of stores which falls within the inherent powers have not been submitted with the GeMAR & PTS ID(Gem Availability Report and Past Transaction Summary) as per the provision of Min of Finance letter dated 23-1-2020.To avoid delay in the payment to the GeM supplier, it is requested that all non GeM Supply order bills be submitted to this office should contain the copy of GeMAR & PTS ID certificate else the bill will not be admitted in audit. The staff dealing with GeM may please be apprised with this audit requirement.

All non GeM bills pending with your unit may please be forwarded to this office at an early date not later than 28-2-2021 to ensure even flow of bills at the end of the financial year.

*Yogesh*  
GO(GeM Cell)

Copy to  
EDP Section } for uploading in PEDDA  
website

*Abhinav*  
SAC(S)