

No.A/1/10844/RC/Corres  
Office of the PCDA  
Bangalore - 560 007.  
Date: /4/01/16

To,

All Concerned Section in Main Office  
All PAD'S, All AD (GE)'S  
All VADEO, All DAD (HAL)

Sub-: Monthly Certificate on Review of Sectional Compilation-regarding.

Ref-: No-A/1/10844/RC/CORRES. Dated-20/02/2015 & 25/02/2015.  
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Revised formats for monthly certificate on review of sectional compilation has been received from HQs as intimated vide letter no. A/1/13640/Rev of Sec. Comp Dated-01/01/2016. Copy enclosed for reference with a request to render this report strictly in the revised Format only from the report pertaining to January 2016 onwards.

Total number of monthly accounts under Sl.no. 3 has been split up as authorised and released as seen from the format. Further closing balance (No. of account complied) shown at Sl. No. 7 has also been split up as uncomplied and outstanding which means received and not complied due to late receipt and accounts not yet received from Units respectively.

It is once again reiterated that Review Certificate rendered to this office from the month of January 2016 onwards should be strictly in the revised format only.

Please acknowledge receipt of this letter and confirm action.

— *Sd* —  
SAO (Accounts)

Encls - Two

✓ Copy to EDP Centre (Local) for uploading in Website please for information of sub offices.

  
SAO (Accounts)



OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS  
ULAN BATAR ROAD, PALAM, DELHI CANTT -110 010.

No. A/1/13640/Rev of Sec Comp

Dated: - 01-01-2016

To

The PCDA/CDA  
PC of /A (FYS) Kolkata,  
AN-VI (Local),  
ZO (DPD) Chennai  
AO (DAD), MoD (Civil)

PCDA Bangalore

A/CST

Sno  
Pl. put up. 12/1

12/1

Sub: - Monthly Certificate on Review of Sectional Compilation -regarding.

Ref: - In Continuation of HQrs Office letter No. A/1/13640/Rev. of Sec COMP Dated 04-02-2015.  
& 01-09-2015.

The format for showing status of uncompleted / outstanding Cash Accounts & Imprest  
Accounts has been revised to assess the correct position of these accounts.

It is therefore requested to furnish the requisite information in this regard in the enclosed  
revised format only.

Sr. AO (ACs)

ANACU (22)  
12/1/16

Pls. circulate  
to all concerned

12/1

Annexure "A"

Monthly Certificate on review of Sectional Compilation.

(A) It is certified that the booking made in the compilation for the month of \_\_\_\_\_ have been reviewed and found correct. Re-adjustment wherever required has been carried out in the next day's compilation. Amounts compiled to the fictitious code heads & misclassification have also been rectified in the next day's accounts.

(B) It is certified that no DAD contingent expenditure has been booked to Service Heads.

(C) It is certified that accounting checks prescribed in Para 71 of Defence Account Code have been carried out by the concerned SOs(A)/AAOs/AOs/SAOs and Group Officer of the Accounts Section.

(D) The status of un-compiled/outstanding Cash Accounts / Imprest Account is as under:-

| Sl. No. | Nature of Account                      | Total No of Monthly Accounts |                 | Opening balance | No. of Accounts received during the month | No. of accounts compiled during the month | Closing balance (No. of Accounts not compiled) |                             | Oldest month /Year Month | Month wise breakup uncompiled/outstanding Accounts under Column 7 | Reason for outstanding Account. |
|---------|--|------------------------------|-----------------|-----------------|---|---|--|-----------------------------|--------------------------|---|---------------------------------|
|         |  | *Autho-<br>rised             | **Rel-<br>eased |                 |   |   | #Un-<br>com-<br>pile-<br>d                     | ##<br>Outst-<br>andin-<br>g |                          |   |                                 |
| 1       | 2                                      | 3                            |                 | 4               | 5   | 6   | 7  |                             | 8                        | 9   |                                 |
|         |  | *Aut-<br>horis-<br>ed        | **Rel-<br>eased |                 |   |   | #Un-<br>com-<br>pile-<br>d                     | ##<br>Outst-<br>andin-<br>g |                          |   |                                 |
| 1.      | Cash Assignments (GEs)                 |                              |                 |                 |   |   |  |                             |                          |   |                                 |
| 2.      | Cash Assignments (ECHS)                |                              |                 |                 |   |   |  |                             |                          |   |                                 |
| 3.      | S&S Imprest                            |                              |                 |                 |   |   |  |                             |                          |   |                                 |
| 4.      | Military Farm Public Fund Cash Account |                              |                 |                 |   |   |  |                             |                          |   |                                 |
| 5.      | Other Imprest Account                  |                              |                 |                 |   |   |  |                             |                          |   |                                 |

\* Total No of Authorized Monthly Accounts. \*\* Total No of released accounts to units in the Month.

# Closing balance of un-compiled Accounts. ## Closing balance of Accounts outstanding i.e. not received.