

कार्यालय: रक्षा लेखा प्रधान नियंत्रक

OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS

सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007

NO. 107, LOWER AGRAM ROAD, AGRAM POST, BANGALORE - 560 007

फोन नं./Phone No. - 25545101, 25549746 फैक्स नं./Fax No. - 25543810

NO AN/1883/Yrly/10/2020

[Thro WEB SITE]

Dated: 08 /07/2020

TO

All Sections in Main Office  
All Sub Offices under PCDA, B'lore  
IFA HQTC, Hebbal/IFA 26 ED, Bangalore

Sub: Annual Volunteer transfer for the year 2020-21 – DAD Estt – Group B & C  
upto the level of AAOs.

Applications from Officers and Staff requesting for Inter Command transfers for the year 2020-21 in the proforma enclosed may be forwarded to this office, duly completed in all respects.

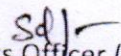
Applicants are directed to go through the instructions/guidelines contained in HQrs transfer policy issued vide letter No.0600/AN-X/Vol XXI dated 28/03/2014 (available in HQrs website).

The leave particulars of the Officers and Staff may be enclosed in a separate sheet (in duplicate) availed in each calendar year during their stay in the station.

Further, it may please be ensured that names of the individuals who have not completed two years at their present station of posting may not be forwarded to this office for consideration. Also, applications from new recruits who have not completed three years for male staff and two years for ladies in the station of posting may not be forwarded. Further, requests of AAOs who are included in the zone of promotion may not be forwarded.

The completed applications in duplicate may be forwarded to this office on or before 31.07.2020. Applications of AAOs and staff may please be forwarded under separate forwarding memos.

Applications received after due date will not be entertained.

  
Sr. Accounts Officer (AN)

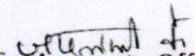
Copy to :

The Office I/c,

EDP Section

(Local)

: for uploading in the website.

  
Sr. Accounts Officer (AN)

**VOLUNTEER APPLICATION**  
(Original copy to be forwarded to HQrs.)

1	<b>ACCOUNT NO</b>					
2	<b>GENDER (Male / Female)</b>					
3	<b>NAME</b>					
4	<b>CATEGORY (GENERAL/OBC/SC/ST/PH)</b>					
5	<b>GRADE (AAO/SO(A)/SAS(App)/SUPERVISOR(A)/Sr. AUDITOR/AUDITOR/CLERK/PS/STENO/HT/BHT/DEO/LIBRARIAN/MTS/DRIVER)</b>					
6	<b>DATE OF BIRTH (DD/MM/YYYY)</b>					
7	<b>DATE OF APPOINTMENT (in DAD) (DD/MM/YYYY)</b>					
8	<b>DATE OF PROMOTION (DD/MM/YYYY)</b> (As Group 'C' in r/o Staff & as SO(A) in r/o officers)					
9	<b>ROSTER No.</b> (Mandatory in case of AAO)					
10	<b>Whether appearing in ensuing SAS Part-II</b> (in case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)					
11	<b>HOME TOWN</b> (Specific District as per Service Record & not Village or State) If DAD office not available at Home town, nearest Station to Home town where DAD office is situated					
12	<b>SERVICE PROFILE (In DAD)</b>					
	<b>Name of Office</b>	<b>Organisation</b>	<b>Whether Sensitive Assignment (Yes / No)</b>	<b>Station</b>	<b>From Date (dd/mm/yyyy)</b>	<b>To Date (dd/mm/yyyy)</b>
13	<b>CHOICE STATION</b> (Station (NOT Office) where DAD offices are located and BHUTAN/ PORTBLAIR may not be opted as a separate panel exists for these stations)		First Preference			
			Second Preference			
			Third Preference			

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