

कार्यालय: रक्षा लेखा प्रधान नियंत्रक

OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS

सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007

NO. 107, LOWER AGRAM ROAD, AGRAM POST, BANGALORE - 560 007

फोन नं./Phone No. - 29710474, 29710475 फैक्स नं./Fax No. - 29710133

No: AN/I/1687/XXXIV

Date: 17/10/2019

To

ALL SECTIONS IN MAIN OFFICE
ALL SUB OFFICES UNDER PCDA BANGALORE

(THROUGH WEB ONLY)

Subject: Posting to Bhutan/Deputation to HQ IMTRAT : DAD Estt (Panel 2019-20)

Reference: HQrs Lr.No.AN/IX/9010/Bhutan Panel/2019-20 dated 11.10.2019

Please find enclosed copy of HQrs letter cited above.



Names of the volunteers fulfilling the criteria mentioned in subject letter may be forwarded as per relevant Annexures, so as to reach this office by 25.10.2019.

NIL report is also required.

V.S. Hayale
SR. ACCOUNTS OFFICER (AN)

Copy to:
The Officer I/c → For uploading in the web site.
EDP Sn(Local)

V.S. Hayale
SR. ACCOUNTS OFFICER (AN)

	<p style="text-align: center;">कार्यालय, रक्षा लेखा महानियंत्रक OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNT उलान बटार रोड, पालम, दिल्ली छावनी - 10 ULAN BATAR ROAD, PALAM, DELHI CANTT.110010</p>	
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No. AN/IX/9010/Bhutan Panel/2019-20

Dated : 11/10/2019

To

The PCsDA/PCA(FY)/ CsDA/PIFAs/IFAs

Subject: Posting to Bhutan/Deputation to HQ IMTRAT : DAD Estt. (Panel 2019-20)

It has been decided to call for volunteers (AOs) for posting at Bhutan for two posts of AOs in DAD Establishment and one post of AO on deputation in HQrs IMTRAT. It is requested to take necessary action to furnish the names of volunteers together with their full service profile, including the previous service in sensitive assignment, if any, and APAR of last five years as per the Proforma enclosed..

Eligibility Criteria for two posts of AOs in DAD Establishment and one post of AO on deputation in HQrs IMTRAT at Bhutan is tabulated below:

Sl No.	Name of Office	Duration	Eligibility
01	A.O.(P) Dantak under PCDA(BR) Delhi Cantt	02 years	As per para 2 below
02	A.O. 19 BRTF C/O 99 APO under PCDA(BR) Delhi Cantt.		
03	HQrs IMTRAT, Bhutan	02 years	As per para 3 below

2) While forwarding the names of volunteers for two posts of AOs in DAD Establishment, it may kindly be ensured that the following criteria is strictly kept in view and only those names who fulfill the criteria are forwarded to this office:-

a) The applicants are eligible for only one tenure at Bhutan in the entire service career, irrespective of grades served.

b) The applicants need to have VG or above grading in the APARs for the last five years to be eligible for empanelment.

c) They should not be facing any disciplinary proceedings and should not have been awarded with any penalty, including recorded warning at any time in their service career.

d) They should have rendered at least two years' service in the AAO's grade as on 30/09/2019.

e) They should have completed a period of three years after their last sensitive assignment as on 30/09/2019.

f) The applicants should be left with minimum three years of service as on 31.12.2019 before their date of superannuation.

Contd on Page-2

3) Eligibility Criteria for one post of AO on Deputation to HQ IMTRAT, Bhutan

- i) Asst. Accounts Officer in DAD.
- ii) As HQ IMTRAT is located in high altitude area, the incumbent officer should be less than 40 years of ages and medically fit to stay above 9000 feet for prolonged duration.
- iii) The applicants need to have **Outstanding grading in the APARs for the last five years** to be eligible for empanelment.
- iv) Proficiency in computer operations particularly in MS Word, MS Power Point presentation and MS-Excel.
- v) Experience and knowledge in budgeting / budgetary process and audit of cash book.
- vi) The copies of the required documents duly attested along with vigilance clearance certificate and integrity certificate of the volunteers may be sent to HQrs Office.
- vii) While forwarding the names of volunteers to HQrs office, please ensure that officer has completed mandatory "Cooling Off" period of three years in case officer has recently served on a deputation post
- viii) The condition mentioned in Para 3 above are beard minimum and further conditions, if desired by the HQ IMTRAT would be intimated in due course

The report should reach this office positively by **31/10/2019**

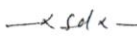
- 4) It is reiterated that the names of volunteers who fulfill the above criteria and duly complete in all respect, should only be forwarded.
- 5) The report may be forwarded **separately** for two posts of AAOs in DAD Establishment as per **Annexure 'B'** and one post of AO on deputation in HQrs IMTRAT at Bhutan as per **annexure 'A' & A-1** and also mandatorily/strictly be furnished through email-admnix.cgda@nic.in in MS-Excel Format.
- 6) **Nil report** is also required.

Encl: Proforma


(Mukesh Sharma)
Sr. Account Officer (AN-IX)

Copy to:

1. The OI/C Admin-IV Section (Local) : For information and necessary action as above.
2. The OI/C EDP Section (Local) : with the request to upload the circular on official website.


(Mukesh Sharma)
Sr. Account Officer (AN-IX)

