



कार्यालय: रक्षा लेखा प्रधान नियंत्रक

PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS

सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बंगलूर - 560 007

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NO/AN/II/1022/RE 2023-24/BE 2024-25

DATED: 17-08-2023

TO

✓ THE OFFICER I/C

- 1) AN-I, AN PAY-I, AN PAY-II, AN-III
- 2) PAO (ORs) ASC (S) BANGALORE
- 3) PAO (ORs) MEG & C BANGALORE
- 4) PAO (ORs) MLI BELGAUM
- 5) PAO (ORs) PCTC BANGALORE
- 6) PAO (ORs) PARA REGT BANGALORE
- 7) PAO (ORs) CMP BANGALORE
- 8) PAO (ORs) ASC (AT) BANGALORE
- 9) THE OA CELL (for uploading to PCDA web site)

Subject; Preparation and submission of Revised Estimates for 2023-24 and Budget Estimates for 2024-2025 under Major Head 2052(Revenue) & 4070(Capital) (DAD) & 7610-loans and Advances (DAD).

Please refer to Hqrs office budget letter NO.AN/VII/7220/RE 23-24/BE 2024-25 dated 14/08/2023 (copy may be downloaded from CGDA web-site) regarding submission of RE 2023-24 & BE 2024-25.

Appendix relevant to your office is enclosed for necessary action. While preparing RE/BE, instructions contained in Appendix 3 of GFR 2017 and Circulars on Budget related matters issued by Hqrs office from time to time shall be kept in consideration. It may also be ensured that trend of expenditure as revealed through RDR compilation of 08/2023 may be taken as the basis for RE 2023-24 and BE 2024-25.

While preparing RE 2023-24 & BE 2024-25 projection, it may be noted that the following Heads have been deleted from Office Expenses w.e.f 01.04.2023, hence their projection may be made separately under their relevant Heads.

- i. Purchase of Motor Vehicle, Machinery Equipment, Furniture & Fixtures and Other Fixed Assets have been shifted to Capital Expenditure under Major Head 4070.
- ii. Repair and Maintenance, Fuel & Lubricants, Printing & Publication, Advertising & Publicity, Rent for Others, Other Revenue Expenditure under Major Head 2052.

The estimates may be made for RE 2023-24 and BE 2024-25 in the prescribed format (as mentioned in HQrs letter) based on the actual receipts during last financial year and receipts upto 08/2023 during the current financial year. Further, special attention should be given to the instructions given in HQrs letter mentioned above while preparing RE 2023-24 and BE 2024-25.

Requirement of funds in RE 2023-24 and BE 2024-25 may please be submitted **positively by 01-09-2023** to enable this office to consolidate the projections and submit to Hqrs office within the stipulated time.

This may please be accorded priority.

Sr.Accounts Officer(AN)

Copy to:

1. IFA HQTC(AF) BANGALORE
2. IFA 26 ED(AF) BANGALORE

:for information and necessary action.

(sd/-)
Sr.Accounts Officer(AN)