



सत्यमेव जयते

कार्यालय: रक्षा लेखा प्रधान नियंत्रक
Office of the Principal Controller of Defence Accounts
सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर-560007
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Accounts Circular No : 13

A/I/10844/PM/Corr.

Dated:- 18 Aug 2023

To

All PAO's/AOGE's

All sections of Main Office

Sub : - Missing PMs in NCS Portal-regarding.

1. During the last financial year 2022-23, it was observed that several PMs were not punched/uploaded in the NCS portal. This resulted in under booking of expenditure. Hence, this office had proposed JE (Journal Entry) for missing compilation. HQrs CGDA has adversely commented on the failure of Audit sections to ensure reflection of compilations in NCS.
2. Therefore, it has been directed by the Competent authority that the responsibility of uploading of PMs and ensuring the correct reflections in NCS will rest with the Audit Sections concerned.
3. In case of non-reflection of PMs in NCS portal after compilation, the concerned PMs will be uploaded in NCS as .csv file format by Audit sections themselves. Any guidance required may be sought from EDP section of this office.
4. A certificate in this regard should be submitted every month as per the prescribed format as per annexure by 5th of the following month. This certificate is invariably required in addition to existing Reports.
5. This may be noted for strict compliance in PM compilation of ensuing month.

GO (Accounts) has seen.

Sd/-
Sr Accounts Officer (Accounts)

Copy to :-

✓ EDP Section (Local)

:- for information as discussed in meeting and for Up loading in PCDA Bangalore Website.

Sr Accounts Officer (Accounts)

Annexure

CERTIFICATE ON REVIEW OF SECTIONAL COMPILATION

It is certified that the booking made in the compilation for the month _____ has been reviewed and found correct. Re-adjustment wherever required has been carried out in the accounts of the subsequent months and all amounts compiled to the fictitious Code-Heads & Misclassifications have been rectified. It is also certified that no DAD contingent Expenditure has been booked to Service heads during the financial year _____ up to the current month.

Signature of
Officer-In-Charge