

Office of the Principal Controller of Defence Accounts
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No. AN/I/0069/Grievance Corr

Dated 30 .09.2022

CIRCULAR

To,

The All Officer/Section-In-Charge of M.O
The All Officers -In-Charge of Sub-Offices

Sub : Special Campaign (SC) 2.0 for disposal of Pending Matters from 2nd October to 31st October 2022 - Identification of targets/pendency -reg.

Ref : HQrs, Delhi F. No. AN/III/3012/SC 2.0 Circular, dated 23.09.2022.

As per the directions received from the HQrs, Delhi vide letter under reference, following targets/pendency for preparatory phase on parameters mentioned in Para 2 of MOD ID No. 34(7)/2022-D(O&M), dated 16.09.2022 have been identified by the competent authority :

Sl No.	Parameters	Section Concerned	Action plan / target
1	Number of pending References from MP's	AN-I	If any reference received in future, effort to be made to dispose within prescribed time frame.
2	Pending references from the State Government	AN-I	- Do -
3	Pending Inter-Ministerial Reference (Cabinet Note)	AN-I	- Do -
4	Parliamentary Assurances pending more than 3 months	AN-I	- Do -
5	Pending PMO references	AN-I	- Do -
6	Number of Rules / Processes identified for simplification	O&M Cell	Action may be initiated to identify the rules & processes for simplification.
7	Pending public grievances and Appeals (CPGRAMS as well as grievances from other sources)	AN-I, All PAOs and sections in M.O.	Intensive efforts may be made to dispose off all the pending grievances and appeals within stipulated time frame.
8	Record Management	Record	Weeding out of old records

		Section and All Sub Offices	may be done as per the extant order. Further, action may be initiated to extend the proper storage in Record Section as per availability of funds
9	Identification of Cleanliness Campaign Sites.	AN-II & Sub-Offices	Cleanliness drives in all offices may be taken in phased manner.
10	Space Management planning	AN II & Sub-Offices	All out efforts for planning may be taken for maximum utilisation of space within office premises as per availability of funds.
11	Scrap Disposed	AN-II & Sub-Offices	Action may be initiated to identify the Scrap and Disposal thereof

During the implementation phase from 02 October to 31 October, intensive efforts shall be made to achieve the above targets and progress report on daily basis may be furnished to this section without fail.

Photos/videos (before & after) of site/places where cleanliness drives were conducted may be sent to this office.


Group Officer (AN)