



कार्यालय: रक्षा लेखा प्रधान नियंत्रक

OFFICE OF THE PCDA

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CIRCULAR IMMEDIATE/ TOP PRIORITY

No. AN/III/1246/ROSTER/Corr

DATED: 06 Sept 2022

TO,

ALL SECTIONS IN MAIN OFFICE

ALL SUB OFFICES UNDER PCDA BANGALORE

Sub: Updation of Roster- Auditor and Senior Auditors

Ref: HQrs. letter no. AN/XI/12211/Roster Updation/2022 dated 05.09.2022

The information in respect of Auditors and Senior Auditors may please be provided in the prescribed proforma (Copy enclosed). In case of directly recruited employees (MTS, Clerk, Auditors etc) after the year 1998, the SSC Exam year and SSC All India Rank are ABSOLUTE NECESSARY FIELDS to be filled.

The reports may be submitted **positively by 15.09.2022** so as to enable this office to furnish the same to HQrs. Office. "A **certificate** to the effect that **All Employees of the cadre have been included in the report** may also be attached".

All local officers/Sections are requested to hand over the reports by hand directly to AN III Section and outstation offices are requested to send the reports by e-Mail without fail.

Accord **TOP PRIORITY**.

Encl : as above

-sd-
Sr. Accounts Officer (AN)

Copy to:

✓ The Officer I/c - for uploading at the website
OA Cell
(Local)

Wite
Sr. Accounts Officer (AN)

Annexure-A

S.No.	A/c Number	Name	Category (Gen/SC/ST/OBC)	In case of SC/ST/OBC candidates, whether	PH/DH /HH	Date of Appointment	Date of Appointment	Grade in which appointed in	Organization	DOB	Present Post	Existing Rank as per last	Date of Offer of	Appointment Date to Present	Date of Confirmation	Direct/ Promotee /
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

Direct Recruitment Details				First Promotion Details							Second Promotion Details						
SSC Batch/Y ear	SSC Roll No.	SSC All India Rank	SSC Zonal Rank	Year of Departmental Exam	Roll No. in Departmental Exam	Feeder Post Held	Date of Offer of Appointment to Feeder Post	Date of Appointment in Feeder Cadre	Date of Confirmation in Feeder Cadre	Existing Rank in Feeder Cadre as per last published roster/Draft Seniority List	Year of Departmental Exam	Roll No. in Departmental Exam	Feeder Post Held	Date of Offer of Appointment to Feeder Post	Date of Appointment in Feeder Cadre	Date of Confirmation in Feeder Cadre	Existing Rank in Feeder Cadre as per last published roster/Dra ft Seniority List
18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35

Third Promotion Details							Fourth Promotion Details						
Year of Depart mental Exam	Roll No. in Departmental Exam	Feeder Post Held	Date of Offer of Appointment to Feeder Post	Date of Appointment in Feeder Cadre	Date of Confirmation in Feeder Cadre	Existing Rank in Feeder Cadre as per last published roster/Draft Seniority List	Year of Departmental Exam	Roll No. in Departmental Exam	Feeder Post Held	Date of Offer of Appointment to Feeder Post	Date of Appointment in Feeder Cadre	Date of Confirmation in Feeder Cadre	Existing Rank in Feeder Cadre as per last published roster/Draft Seniority List
36	37	38	39	40	41	42	43	44	45	46	47	48	49

NOTE

- अगर किसी अधिकारी/कर्मचारी को एक से अधिक पदोन्नति दी गयी है तो हर पदोन्नति के लिए कॉलम संख्या 22 से 28 को पुनर्वरत करते हुए सभी कॉलमों को अलग रंग के FONT में आवश्यक रूप से भरा जाए।
 In case multiple promotions have been given to any individual Column No. 22 to 28 should COMPULSARILY repeated and populated in different coloured FONT for EACH Promotion.
 2 रिपोर्ट में वर्णित सभी दिनांकों को आवश्यक रूप से "DD-MM-YYYY" फॉरमेट में ही भरा जाए।