



कार्यालय रक्षा लेखा प्रधान नियंत्रक
Office of the Principal Controller of Defence Accounts
सं. 107, लोअर अग्रम रोड, अग्रम पोस्ट, बेंगलूर - 560 007
No.107, Lower Agram Road, Agram Post, Bangalore-7



Accounts Circular.14

MOST IMPORTANT CIRCULAR

No. A/110844/PM/Corr

Dt.13th August 2021

TO:

1. The Officer in-Charge of all Sections/Cells of Main Office
2. The Officer in-Charge of all sub-offices under PCDA Bengaluru

Sub: Submission of Monthly Certificate on Review of Sectional Compilation-Reg.
Ref: This Office Accounts Circular No. 24 Dated 03.12.2020

Please refer to the Accounts Circular cited above wherein instructions have been issued to render Monthly Certificate on Review of Sectional Compilations on monthly basis.

However it is observed from records that majority of the Sections in Main Office and Sub-offices are not rendering the requisite monthly certificate in the prescribed format. This has been viewed with concern by the Competent Authority.

In view of the above, it is reiterated that monthly certificate for having reviewed the Sectional Compilation for the month concerned to be forwarded without fail duly certifying that:

- a) Booking made in the compilation for the month ofhave been reviewed and found correct. Re-adjustment, wherever required, has been carried out in the next day's compilation.
- b) Amounts compiled to fictitious code heads, if any, and misclassification has also been rectified in the next day's accounts.

It is requested that the above instructions are strictly adhered to by all concerned and Monthly certificate rendered to this office without fail on the due date.

PCDA has seen.

Nirmala B Iyer
(NIRMALA B IYER)
DCDA(Accounts) 13/08/21

Copy to:

EDP Centre(Local)

PI upload in the website of PCDA Bengaluru