

IMPORTANT CIRCULAR

BY REGD POST/BY HAND



कार्यालय: रक्षा लेखा प्रधान नियंत्रक
PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS
सं. 107, लोअर अग्रम रोड, अग्रम पोस्ट, बेंगलूर - 560 007
NO. 107, LOWER AGRAM ROAD, BENGALURU- 560 007
फोन नं./Phone No. - 29710474, 29710475 फैक्स नं./Fax No. -
29710132



No. AN/LC/DAD(SAS)OA/2023-24

Dated: 15/03/2023

To

All Sections in Main office,

All Sub offices under PCDA Bengaluru.

SUB: Exercising of option by the **members of the DAD(SAS)Officers Association** under the CCS (RSA) Rules 1993 and recovery of subscription for the year **2023-2024.**

1. As per Para 2.2, 2.3 & 2.5 of DOP&T, Most immediate OM No.2/10/80-JCA dated 31.1.94, option for DAD(SAS) Officers Association membership can be exercised by the SAOs/AOs/AAOs in the month of April each year and recoveries of membership subscription shall be made by the DDO in the month of July.
2. The details of officers nominated for the above work as outlined in this circular including one officer for assisting the nominated officer wherever required as decided by the Competent authority is enclosed in Annexure 'A'.
3. The salient features of procedure laid down for exercising of option by the members of the DAD(SAS)Officers Association in the month of April 2023 and subsequent recovery of their membership subscription from the pay bills for the month of July 2023 has been summarized in Annexure 'B' enclosed. Nominated officers are directed to ensure that the system of exercising of options as envisaged in this circular is scrupulously adhered to.
4. Option forms duly numbered are being sent to the nominated officers separately and the same may be made available to the members of the DAD(SAS)Officers Association who desire to exercise their option by the nominated officers on their request with effect from **03/04/2023 to 28/04/2023.**

.....2

.....2.....

5. The process of exercise of option in all sub- offices and main office is to be completed by **28.04.2023** and **“used and unused forms along with nominal roll of members and withdrawn members list with withdrawal forms”** may be sent to Smt. V. Kavitha SAO(AN) of this office through registered post/ by hand by 04/05/2023 positively.

6 Officers in Charge of all Sub offices are requested to ensure that the work is completed as per instructions contained in this circular and report sent by the dates fixed.

7. The content of this circular may please be got noted by all staff members and officers. One copy of the circular may also be placed on Notice Board.

8. **Please ack. receipt of this circular by return post/fax or e-mail at pcdablrlegalcell.dad@hub.nic.in**

PCDA has Seen.

Sr.Accounts officer (AN)