

कार्यालय: रक्षा लेखा प्रधान नियंत्रक

OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS

सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007

NO. 107, LOWER AGRAM ROAD, AGRAM POST, BANGALORE - 560 007

फोन नं./Phone No. - 25545101, 25549746 फैक्स नं./Fax No. - 25543810

NO AN/1883/Yrly/2022

Dated: 22 /07/2022

TO

All Sections in Main Office
All Sub Offices under PCDA, B'lore
IFA HQTC, Hebbal
IFA Army, Bangalore

Sub: Annual Volunteer transfer for the year 2022-23 – DAD Estt – Group B & C
upto the level of AAOs.

Applications from Officers and Staff requesting for Inter Command transfers for the year 2022-23 in the proforma enclosed may be forwarded to this office, duly completed in all respects.

Applicants are directed to go through the instructions/guidelines contained in HQrs transfer policy issued vide letter No.0600/AN-X/Vol XXI dated 28/03/2014 (available in HQrs website).

The leave particulars of the Officers and Staff may be enclosed in a separate sheet (in duplicate) availed in each calendar year during their stay in the station.

Further, it may please be ensured that names of the individuals who have not completed two years at their present station of posting may not be forwarded to this office for consideration. Also, applications from new recruits who have not completed three years [for male staff] and two years [for ladies] in the station of posting may not be forwarded.


The completed applications in duplicate may be forwarded to this office on or before 31.07.2022. Applications of AAOs and staff may please be forwarded under separate forwarding memos.

Applications received after due date will not be entertained.

Encl: Annexure A-1, C and Leave formats.


Accounts Officer (AN)

Copy to :
The Office I/c,
EDP Section : for uploading in the website.
(Local)


Accounts Officer (AN)

VOLUNTEER APPLICATION
(Original copy to be forwarded to HQrs.)

1	ACCOUNT NUMBER					
2	GENDER (Male/Female)					
3	NAME					
4	CATEGORY(GENERAL/OBC/SC/ST/PH)					
5	GRADE [AAO/SO(A)/SAS(APP)/Supervisor A/Cs/Sr.Auditors/Auditors.Clerk/Steno/ JHT/DEO/Librarian/MTS/Driver]					
6	DATE OF BIRTH(DD/MM/YYYY)					
7	DATE OF APPOINTMENT (in DAD) (DD/MM/YYYY)					
8	DATE OF PROMOTION (DD/MM/YYYY) (As Gp B in r/o officers)					
9	ROSER No. (Mandatory in case of AAO)					
10	Whether appearing in ensuing SAS Part – II (in case of Sr.Aud/Audiors/Clerks/Steno/DEOs)					
11	HOME TOWN (Specific District as per Service Record & not village or state)					
12	SERVICE PROFILE (in DAD)					
	Name of Office	Organisation	Whether Sensitive Assignment (Yes/No)	Station	From Date (dd/mm/yyyy)	To Date (dd/mm/yyyy)
a)						
b)						
c)						
d)						
13	CHOICE STATION (Station [Not office] where DAD offices are located and BHUTAN/PORT BLAIR may not be opted as a separate panel exists for these stations)			First Preference		
				Second Preference		
				Third Preference		
14	Whether EDP trained (Yes/No) (If Yes, specify Project)					

15	APAR GRADING (Upto two decimal places)	APAR -1 2019-20	APAR - 2 2020-21	APAR -3 2021-22
16				
	Attach latest Medical Certificate (NOT MEDICAL PRESCRIPTION & TEST REPORTS) in respect of medical cases and Service certificate showing station & department from the employer in case of spouse)			
17	UNDERTAKING: It is to undertake that the information furnished above are correct. <div style="text-align: right;">(SIGNATURE OPF APPLICANT)</div>			
18	Date : (ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)			
19	(To be filled by he Controller's office) GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged, Medical Self, Medical Dependent, Serving Spouse – As per DoPT Guideline, Lady Seeking Repatriation, Home Town, Stay Away) <div style="text-align: right;">_____</div>			
20	If Not recommended reason thereof <div style="text-align: right;">_____ _____</div>			
21	Whether any disciplinary case is pending against the individual <div style="text-align: right;">_____</div>			
22	Date:	<div style="text-align: right;">(SIGNATUE AND SEAL OF GO(AN))</div>		