



Important Circular

	<p>कार्यालय: रक्षा लेखा प्रधान नियंत्रक PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS सं. 107, लोअर अग्रम रोड , अग्रम पोस्ट , बेंगलूर - 560 007 NO. 107, LOWER AGRAM ROAD, BANGALORE – 560 007 फोन नं./Phone No. - 29710474, 29710475 फैक्स नं./Fax No. - 29710132</p>	
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No AN/I/GEN/CORR/OE

Dated: 29/03/2022

To

All the sections in Main Office
All the sub Offices under PCDA Bangalore

Sub: Permission / intimation for Outside Employment.

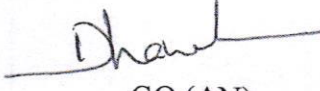
Of late, it has been observed that the instructions contained in this Office Circulars of even No. dated 17.01.2012, 06.02.2013, 28.03.2013 & 29.03.2016 are not compiled while forwarding the applications seeking permission/ intimation for Outside Employment. This has resulted in all round increase in administrative work at all levels while dealing such cases. In view of the above, the following instructions are reiterated for strict compliance by all concerned.

- 1) Every employee will have to take prior permission of the Competent Authority before applying for outside employment.
- 2) Permission/ intimation for Outside Employment has to be submitted well within the closing date fixed for receipt of application by SSC, UPSC etc in their advertisement.
- 3) A copy of the advertisement with complete particulars of the post, qualification, age, last date, pay scale etc. is also to be submitted along with the application.
- 4) Applications to posts carrying lower grade pay/pay level will not be considered for noting.
- 5) Not more than 4 intimations are entertained in a calendar year excepting applications to UPSC with respect to the closing date of the application.

The contents of this important circular may be got noted by all the officers and staff under your control and recorded at your end.

It may be noted by the Officers in Charge of Sub Offices/Sections in MO that only such intimations which fulfills the above requirements may be forwarded to this Office for necessary action.

Please acknowledge receipt.


GO (AN)