

OFFICE OF THE PCDA BANGALORE

107, LOWER AGARM ROAD, BANGALORE 560007

ACCOUNTS SECTION I

No. A/I/590/DHR/Corr

Dated: 06.06.2018

To

The Officer I/c


Sections of Main Office &

All PAOs/ AOGE's/ AO (DAD) HAL Offices

Sub : Acknowledgement of DHR (DAD) Staff/officers- regarding

This is to inform that DHR debit balance (CB) for the financial year 2017-18 for the loans received by the respective staff/ officers of all sub offices & sections of the main office is forwarded herewith for verification. In this regard, it is informed that necessary checks may please be done and confirm the closing balance as on 02/2018 and the same shall be acknowledged to that effect. In case, if the closing balance does not agree with the actual recovery as on 02/2018, it shall be brought to the notice of this office along with proof of support (copy of payslip of 02/2018) / details of the loan received by the concerned staff/officers and details of principal and interest may also be given to reconcile the same.

DCDA HAS SEEN


SENIOR ACCTS.OFFICER (A/Cs-I)

COPY TO:

EDP SECTION: for uploading in the website as circular