

कार्यालय: रक्षा लेखा प्रधान नियंत्रक

PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS

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AN/I/Gen Corr

[ THROUGH WEB SITE ]

Date: 03.06.2020

To

All GO (MO), Officer In Charge of Sub offices,  
All SAOs and Sections of MO

Sub: Digital Signature Certificates for various projects in the department

HQrs Office vide letter No.IT&S/714/Bhawan Portal dated 26.05.2020, has issued the instructions regarding use of DSC. Pursuant to the above the following guidelines are issued for strict compliance.

- i) DSC for organisational use should be procured in compliance with the identity verification guidelines issued by CCA, MeITY available at <http://www.cca.gov.in/sites/files/pdf/guidilines/CCA-IVG.pdf> as amended from time to time.
- ii) Procurement should be made from IT Funds duly following the extant procedure and complying with the regulation under GFR.
- iii) The DSC is issued with a planned lifetime for a specific purpose. Whenever any incumbent holding DSC for organisational purpose relinquishes the charge for the reasons specified in para 2(e) of HQrs letter cited above, or compromise/suspected compromise of the corresponding private key, his credential in respective applications should be deactivated immediately and DSC issued to the officer should be revoked through CA(Certifying Authority).
- iv) In case a DSC is compromised, the CA should be immediately contacted for revocation of the certificate and it may be ensured that the CA puts the certificate in Certificate revocation list.

Further, a stock taking of the existing DSC may be taken and necessary action as per the above guidelines may be ensured. Requirement of new DSC, if any, may be forwarded to EDP section of MO.

DCDA (AN)