

No. IA/1422/MPR/11/17
O/o the PCDA
Bangalore
Dt: 12-12-2017

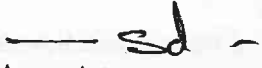
To

1. All IDAS Officers
2. All SAOs/ AOs in Main Office
3. PAO (ORs) ASC (South)
4. PAO (ORs) ASC AT
5. PAO (ORs) MEG & C
6. PAO (ORs) CMP
7. PAO (ORs) PARA
8. PAO (ORs) PCTC & All Sections (Local)

Sub: Minutes of Monthly Conference held on 15th November, 2017

Minutes of Monthly Conference held on 15th November, 2017 is forwarded herewith for necessary action please.

Encls: as above


Asstt. Accounts Officer (IA)

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EDP Cell
Local.

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Asstt. Accounts Officer (IA)

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Minutes of the Monthly Conference held on 15.11.2017

The monthly conference of PAOs(ORs) in Bangalore & SAOs/AOs/AAOs of Main Office was held in Conference Hall of Main Office, PCDA Bengaluru on 15.11.2017 at 11.30 AM.

2. The meeting was presided over by the PCDA & attended by following officers:

1. Smt. KG Amulya, IDAS, DCDA
2. Shri Praveen Reddy, IDAS, DCDA
3. Shri Sandeep S P, IDAS, ACDA
4. In-charge of all PAOs(ORs) in Bengaluru
5. All SAOs, AOs & AAOs of Main Office.

3. Shri Sandeep S P, ACDA(IA), welcomed PCDA & all the officers for the conference. He then requested PCDA to address gathering.

4. PCDA, in his inaugural address, gave a brief on the discussions that had taken place in the Controllers' conference-2017 held recently in CGDA HQrs office. He mentioned about the acute shortage of staff in the Department as a whole & the concerted efforts being initiated by HQrs office to fill up the gap. He also advised that the cases of compassionate appointment need to be expedited.

(ACTION: Admin I section.)

5. PCDA further stated that the HQrs office is contemplating for reduction in scale audit & introduction of Risk-based audit, for which internal audit mechanisms need to be strengthened at all levels. He also cautioned about a few cases of frauds that had taken place in some of the offices of Dept in recent times. He advised all concerned to be more vigilant & extremely careful, particularly when dealing with 'Third Party' claims. He stressed the need for strengthening the internal control mechanism at all levels of audit system, to avoid such cases.

6. 'Internal Audit'(IA) section brought out status of letters & bills pending as on 31.10.2017, as reflected in MPR of Oct 2017 & also apprised the updated status on date. PCDA enquired about 43 bills, with oldest date as 12/10/2017, of AN/Pay II section. He advised AN/Pay II section to complete the process of audit in respect of pending bills so that payment could be effected soon after receipt of addl. allotment from HQrs office under relevant budget head.

(ACTION: AN/Pay-II section)


The SAO of '**Miscellaneous**'(M) section made a presentation on the work handled, various Grants being dealt with, major units being handled & status of work in the section as on 14.11.2017. SAO also gave the details of MROs adjusted during 4/2017 to 10/2017, status of payment against Grants by certain major Units during fiscal 2016-17 & also payments made by the section against conservancy contracts of Station HQ, Bengaluru during 2016-17. SAO also gave a brief on observations being raised by the Section during pre-audit of bills. SAO also presented the status of pending cases relating to CGDA Inspection report(2014-15), O&M Inspection Report(2015-16) and LTARs relating to 2015-16 & 2016-17. The position of expenditure booked till the end of Oct 2017 against allotment made towards various Grants during the current fiscal was also presented.

The SAO of '**PBOR**' section also gave a presentation on the status of work in 7 PAOs (ORs) and the position of DOs II rejections. He apprised PCDA about receipt of 21893 IVRS calls during Oct 2017 & clearance of all. The following issues were also discussed during presentation:

- Processing of DOs II during Oct 2017
- Status of Master Missing cases of DOs-II
- Analysis of DOs II Rejections & NA items during the period Apr-Sept 2017
- Analysis of DOs II Rejections & NA items in Oct 2017-PAO-wise
- Status of Invalid DOs-II (accumulated)-PAO-wise
- Status of payment of 7th CPC arrears(NE cases)
- Age-wise analysis of Invalid DOs-II
- Status of AFPP Fund Bills and claims on account of TA/DA/LTC
- Status of FS cases
- Status of IRLA and issue of provisional FSA
- Status of LPC cases
- Status of cases relating to complaints, RTI applications & CPGRAMS

(Action by all PAOs (ORs))

Conference ended with vote of thanks to the Chair.


ACDA (IA)