

**AUDIT CIRCULAR No.3649**

No. ORs/0986/MEDICAL/IV  
O/o PCDA, Bengaluru  
No.107, Lower Agram road  
BENGALURU-560007  
Date: 17.02.2020

To,

The Officer i/c

- 1) PAO (ORs) ASC (South) Bengaluru
- 2) PAO (ORs) MEG & Centre Bengaluru
- 3) PAO (ORs) Para Regiment Bengaluru
- 7) PAO (ORs) MLI, Belagavi

- 4) PAO (ORs) CMP Bengaluru
- 5) PAO (ORs) PCTC Bengaluru
- 6) PAO (ORs) ASC (AT) Bengaluru

Sub: Release of payments on account of re-imburement of medical expenses based on payment authority issued by the Pr. Controllers /Controllers.

Ref: MO letter No.AT/FA/II/0986/III dt 30.1.2014

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A copy of Hqrs Office letter No.AT-IV/4807/Gen Corr/Vol-I dated 31.01.2020 is forwarded herewith for information, record and strict compliance please.

Necessary facility in this regard has been incorporated in PAO Portal which may be utilised for speedy and foolproof confirmation of the payment authority as per the procedure prescribed therein.

Encl: As stated

*st*  
ACDA (ORs)

Copy to:

Ms. K Divya, ACDA  
Officer i/c PAO Portal  
OA Cell (Local)

--- for info along with a copy of Hqrs Office letter mentioned above with the remarks of PCDA.

*Yope*  
ACDA (ORs)

17 Old copy  
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भारत सरकार  
Govt. of India

रक्षा लेखा महानियंत्रक का कार्यालय  
उलान बटार मार्ग, पालम, दिल्ली छावनी - 110010  
(लेखा परीक्षा - IV अनुभाग)  
Office of The Controller General of Defence Accounts  
Ulan Batar Road, Palam, Delhi Cantt. - 110010  
(Audit - IV Section)  
वेबसाइट/website: www.cgda.nic.in



रक्षा मंत्रालय  
Ministry of Defence

E-Mail/Post

No: AT-IV/4807/Gen Corr/Vol-I

Date: 31/01/2020

To,

PCDA  
Bengaluru

Pl. discuss  
13/2  
Ms. Divya

Sub: Release of payments on account of re-imbusement of Medical Expenses based on Payment Authority issued by the Pr. Controllers/Controllers.

Ref: HQrs office letter no. AT/13510/MPS dated 31/01/2014.

30.1.2014(?)

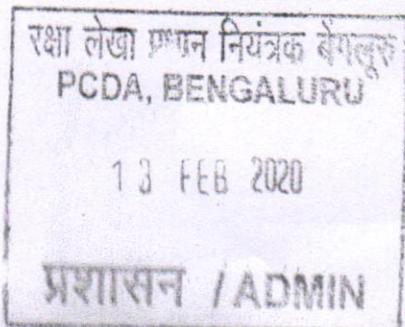
Reference is invited to this HQrs letter cited above wherein it was instructed to make payment of reimbursement of medical expenses (in-patient) based on payment authorities issued by other Controllers only after confirming genuineness of the same from the issuing office.

2. However, there have been references of abnormal delay in the process. To resolve this issue it has been decided by this HQrs office to use the PAOs portal/Official E-Mail IDs for speedy and foolproof confirmation of the payment authorities through the following procedure:

- i Payment Authority with payment seal affixed will be forwarded to the office which has to make payment of medical reimbursement.
  - ii On receipt of Payment Authority, the same will be scanned by the office & uploaded on PAO Portal/Official E-Mail.
  - iii The office which has issued the Payment Authority will confirm the genuineness of the Payment Authority through PAO Portal/Official E-Mail.
  - iv Based on the reply received from Issuing office, action will be taken on the Payment Authority.
3. Necessary instructions may be issued to all concerned for strict compliance of the above instructions.

This issues with the approval of Addl CGDA (JL)

6/2



Priyanka Chandra  
Sr.Dy. ACGDA(A)

A93160RSC105

This letter is proposed  
this office NO: DRs/AT/FA/II/D986/IV  
Dt: 22.11.19.

F/A